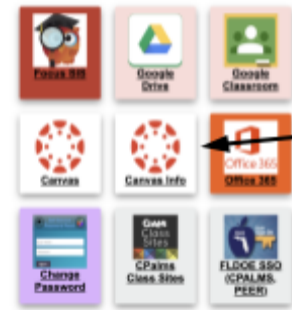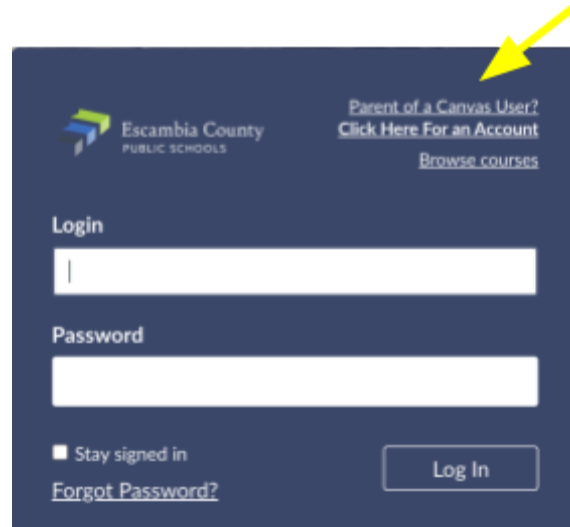# How do I create an account for Canvas for my Desktop Computer and/or on my cell phone?

Note: Parents can create a Canvas Desktop Observer Account only or Canvas Parent App only or both.

Option A: Create the Canvas Parent Account on your Desktop Computer

Directions	Image
1. From your desktop computer, navigate to Escambia County Website and click on Core	
2. Click on Canvas Info on the right of the page	
3. Scroll down midway on the page to how to log in and select Parent	

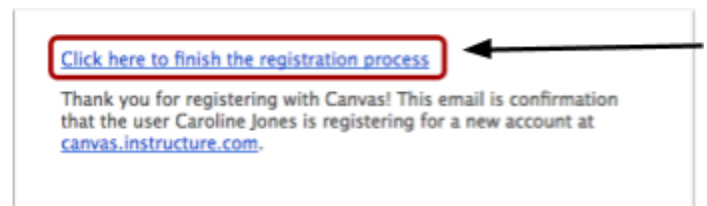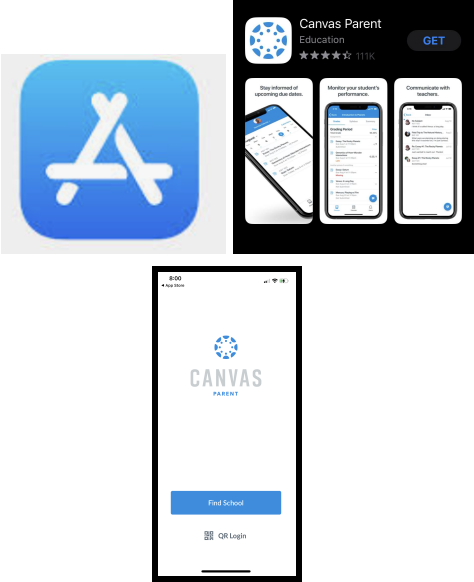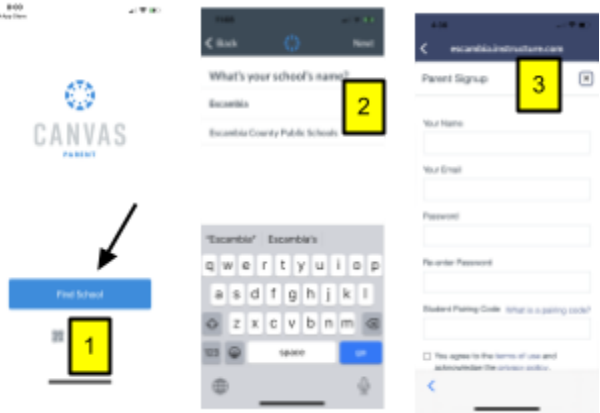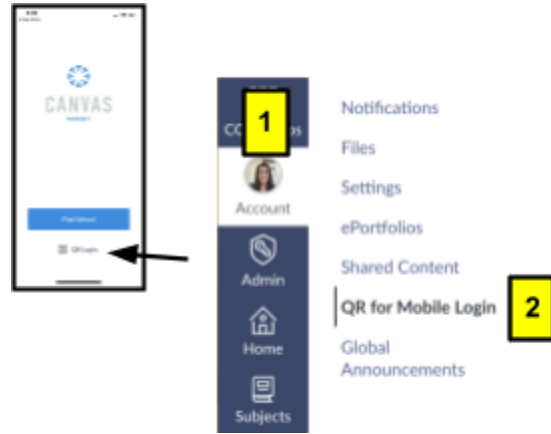|	
4. Click on the top right corner "Parent of a Canvas User: Click Here for an Account" (Once you create an account you will just log in on this screen)	

5. Enter the following information
 	
● Enter your name in the **Your Name** field.
● Enter your email in the **Your Email** field.
● Create your password in the **Password** field.
● Re-enter your password in the **Re-enter Password** field.
● Enter a pairing code to link your account to your student in the **Student Pairing Code** field.
  Student goes to
    ○ **Account** (Navigation bar)
    ○ Settings
    ○ Pair with Observer (right side)
    ○ Pairing Code appears
● Agree to the terms of use by clicking the **You agree to the terms of use** checkbox.
● Confirm that you are not a robot by completing the Captcha form (if enabled by your student's school)
● Click the **Start Participating** button.
	
	Pairing Code

6. Complete Registration ● You will receive this message once you have set up your Canvas account for your desktop computer. While your account is not entirely set up, you can begin participating in Canvas immediately by clicking the "Get Started" button. To finish registering for Canvas, log into your email account.	

Option B: Create the Canvas Parent Account on your Cellular Device

Directions	Image
1. Download the Parent App from the App store	

Set up via Find School
    Type in Escambia
    Click on **Escambia County Public Schools**
    Click Create an Account
    Enter the following information:
        ○ Enter your name in the **Your Name** field.
        ○ Enter your email in the **Your Email** field.
        ○ Create your password in the **Password** field.
        ○ Re-enter your password in the **Re-enter Password** field.
        ○ Enter a pairing code to link your account to your student in the **Student Pairing Code** field.
 	
  Student goes to
        ○ **Account** (Navigation bar)
        ○ Settings
        ○ Pair with Observer (right side)
        ○ Pairing Code appears
● Agree to the terms of use by clicking the **You agree to the terms of use** checkbox.
● Click the **Start Participating** button.
	
	Paring Code:

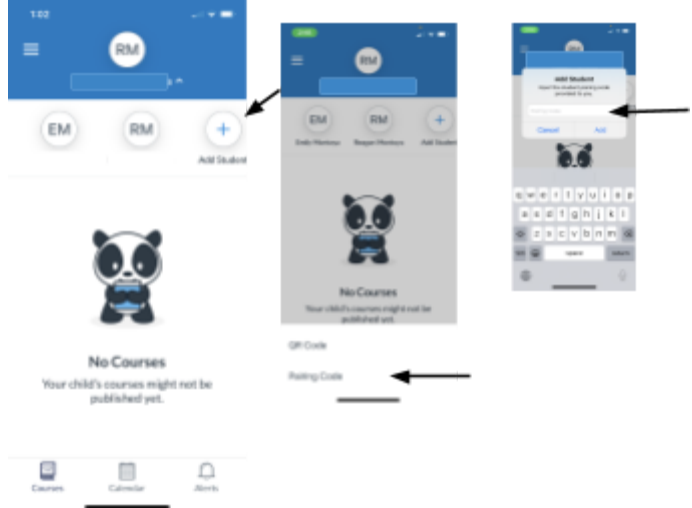|	

Set up via QR Code
    ● Click on QR Code login
    ● Before you do this your student must go to:
        ○ Account
        ○ Settings
        ○ QR Code Mobile login
        ○ Click proceed	

2. Add student
    ● A QR Code will appear on student's screen
    ● Put your phone in camera mode and hover over the QR code
    ● Scan QR Code	

Option C: Pair with a student if you already have the Canvas App

Directions	Image
1. Click on the Canvas App icon on your phone	Canvas Parent — Instructure Inc.

2. Click on **+** button
3. Click on pairing code
4. Enter a pairing code to link your account to your student in the Student Pairing Code field. Student goes to
   a. Account (Navigation bar)
   b. Settings
   c. Pair with Observer (right side)
   d. Pairing Code appears
	Pairing Code:

Manage settings in Canvas Parent App:

Directions	Image

1. Click on 3 lines in the top left corner
2. Click on Manage students
3. Click arrow next to student name
4. Drag the circle right on
   a. Assignment missing
   b. Course announcements
   c. Institution announcements	